

**BRODIE SPRINGS HOMEOWNERS ASSOCIATION, INC.**  
**2023 ANNUAL MEETING NOTICE**

There will be a meeting of the Brodie Springs Homeowners Association, Inc.:

**Date:** Tuesday, February 28, 2023  
**Registration:** 5:30 p.m.  
**Time of Meeting:** 6:00 p.m.  
**Place:** Bethany Lutheran Church  
Community Life Center Fellowship Hall  
3701 W. Slaughter Lane, Austin TX 78749

Important agenda items include: Boards's Report of 2022, financial review, and the election of one (1) owner to the Board for a three-year term.

**If you are unable to attend the Annual Meeting, enclosed is a proxy. Please complete and return to our office by February 27, 2023 at 5pm. It is important that you return the signed proxy so that the required quorum of 25% can be established so the meeting can take place. Your proxy will be returned to you if you attend the meeting in person.**

There will also be a short organizational meeting immediately following the annual meeting for the election of officers for 2023.

Thank you for your attention to this important matter. If you have any questions regarding the annual meeting, please contact [frontdesk@inframark.com](mailto:frontdesk@inframark.com)

**Notice Date: February 8, 2023**

Brodie Springs Homeowners Association, Inc.  
2023 Annual Meeting  
February 28, 2023

AGENDA

- I. Call to Order
- II. Introductions
- III. Proof of Notice
- IV. Approval of 2022 Annual Meeting Minutes
- V. Officer's Reports
- VI. Election of One Director
- VII. Owner's Forum
- VIII. Adjournment

Organizational Meeting

Agenda

- I. Call to Order
- II. Election of Officers
- III. Adjourn

**Brodie Springs Homeowners Association, Inc.**

**2023 Annual Homeowners' Meeting**

**February 28, 2023**

**Proxy**

I/We \_\_\_\_\_  
being the owners of \_\_\_\_\_ Austin, TX 78748,  
do hereby authorize and appoint as indicated below to be my/our proxy to represent  
me/us on the issues to be discussed at the annual homeowners' meeting of Brodie  
Springs Homeowners Association Inc. to be held on February 28, 2023; and to vote  
on my/our behalf on the issues submitted to vote at this meeting, or in the event a  
quorum shall fail to attend, at such time and place as the adjourned meeting shall be  
resumed. This proxy shall remain in full force and effect until such time as the  
meeting is held with quorum and then adjourned.

I hereby appoint: \_\_\_\_\_

**If proxy assignment is left blank, the signed proxy is deemed to be assigned to  
the current Secretary of the Board of Directors.**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

**Please complete & promptly return this proxy before 5pm on February 28, 2023**

**Inframark CMS:**

**14050 Summit Dr., Ste 103, Austin, TX 78728**

**Email: [frontdesk@inframark.com](mailto:frontdesk@inframark.com)**